

# Driving Risk Assessment



# Learning Outcome

Today's session will cover:

- Legislation.
- Employer Responsibilities.
- Employee Responsibilities.
- Risk Assessment.



# Statistics

A recent year:

- 1 784 Fatalities.
- 25 511 Serious injuries.
- 133 302 Slight injuries.

Each week whilst driving at work:

- 10 Fatalities.
- 150 Serious injuries.



# Legislation

## RESPONSIBILITY

## YOU AND YOUR EMPLOYER

Health and Safety at Work Act 1974



Health and Safety Policy



Road Safety Policy



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# Benefits of Managing Road Safety

- Improved driver training and vehicle purchasing.
- Control of costs.
- Lost time.
- Vehicles on road.
- Lost orders.
- Driving bans.



# Employer Responsibilities

- Licence Checks.
- Vehicle checks.
- Business Insurance (own vehicle).
- MOT (own vehicle, if relevant).



# Company Driving Rules

- Current and valid driving licence.
- Comprehensive insurance and where relevant Business Insurance.
- Plan the journey in advance.
- Headlights and fog lights.
- Hazard warning lights.
- Speed limits.
- Driving Breaks.
- Mobile phones, including hands-free equipment.
- Alcohol.
- Recreational drugs & prescribed / over the counter drugs and medicines.

# Employee Responsibilities

- Act safely.
- Comply with the Highway Code.
- Follow Company procedures.
- Driving licence.
- Report incidents/changes.



# Driving Risk Assessment

1

Identify the Hazards

2

Decide Who Can be Harmed and How

3

Evaluate the Risk

4

Record the Significant Findings

5

Review Regularly

# Factors affecting Risk

- Driver competency.
- Vehicle condition.
- Travel distance.
- Driving hours.
- Work schedules.
- Stress, e.g. due to traffic.
- Weather conditions.



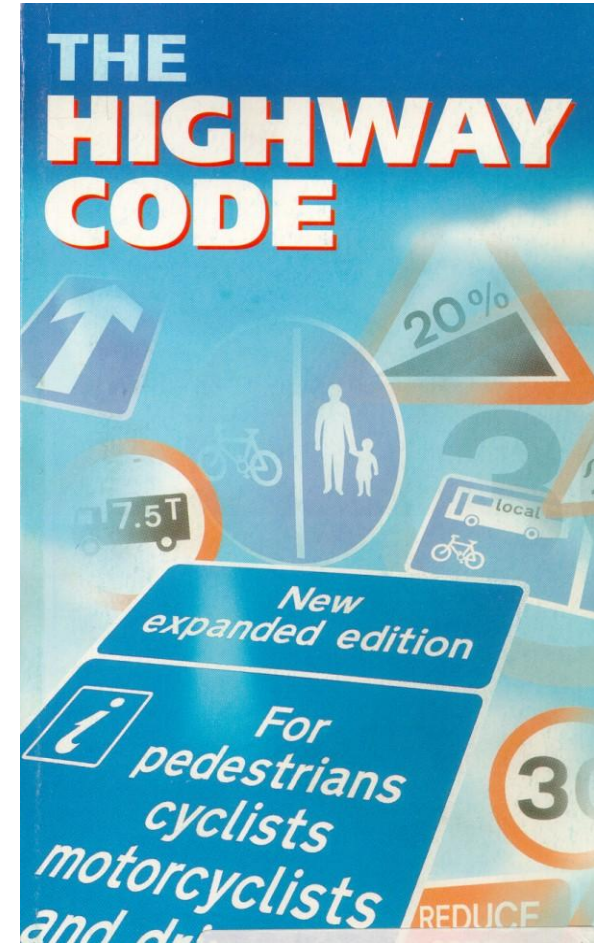
# Control Measures

- Eliminate — e.g. Telephone or video call.
- Substitute — e.g. Plane/train.
- Unrealistic delivery schedules — overnight stays.
- Vehicle maintenance.
- Safety equipment — air bags, seat belts.



# Control Measures

- Complying with legislation and Highway Code.
- Driving licences.
- Vehicle checks.
- Medicals?
- Procurement policy.





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# Further Information

The following information is available:

- <https://www.hse.gov.uk/workplacetransport/drivingforwork>
- <https://www.theaa.com/driving-advice>
- <https://www.rac.co.uk/drive/advice/driving-advice>

# Guardian Safety Library

The following forms can be found within the Guardian safety library:

- Vehicle Checklist.
- Vehicle Inspection.
- Vehicle Accident Supplement.
- Driving Risk Assessment.

## Supplement for Vehicle Related Accidents

Vehicle Details					
Make:		Registration:			
Model:		Colour:			
Is vehicle:		Company	Personal		
Any Passengers	Yes / No	Number:	Names:		
Other Driver Details					
Name:					
Address:					
Contact Number:					
Insurance Company Name:					
Insurance Policy Number:					
Make:		Registration:			
Model:		Colour:			
Any Passengers	Yes / No	Number:	Names:		
Conditions <i>(tick any boxes which apply)</i>					
Was the weather		Was the traffic		Visibility	
Dry		Busy		Darkness	
Wet		Moderate		Light	
Sunny		Light		Clear	
Foggy		N/A			
Ice/Snow					
Witnesses and Witness Statement					
Name:					
Occupation:					
Address:					
Contact Details:					



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THANK YOU FOR LISTENING!